

# ***MOSS UI Development***

*Applying custom visual design to a MOSS  
website using Master Pages and CSS*

## **03: Prepping the Files in SharePoint Designer**

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# Open the Project in SPD

1. Open SharePoint Designer (SPD).
2. Select “Open Site” from the File menu.
3. Paste the full project URL into the site name field.

Site name:

When developing a Master Page, your URL is probably a dev site. You would use the same procedure to open a staging or production site.

After you have opened the project once, SPD will remember the URL for future selection.

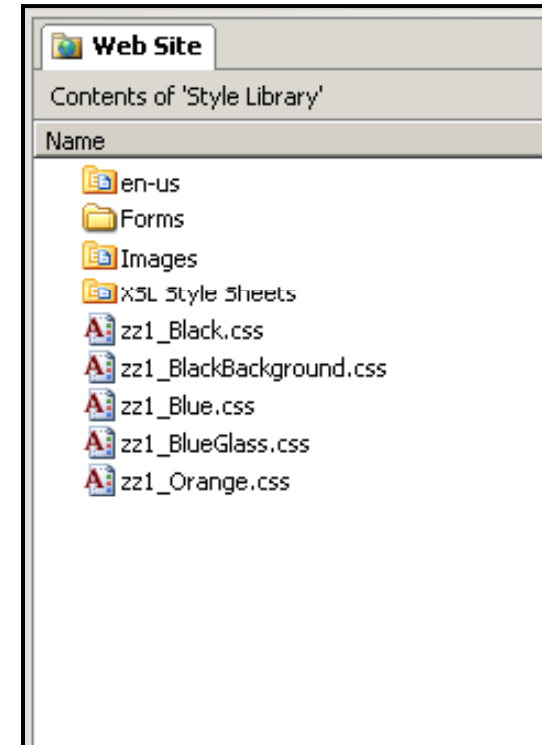


# Style Library


First you will need to add your design assets to the project.

Navigate to the **Style Library** folder in SPD. This folder contains several default files and subfolders.

(You may also access this folder via the website, by going to *Site Actions > View All Site Content*)



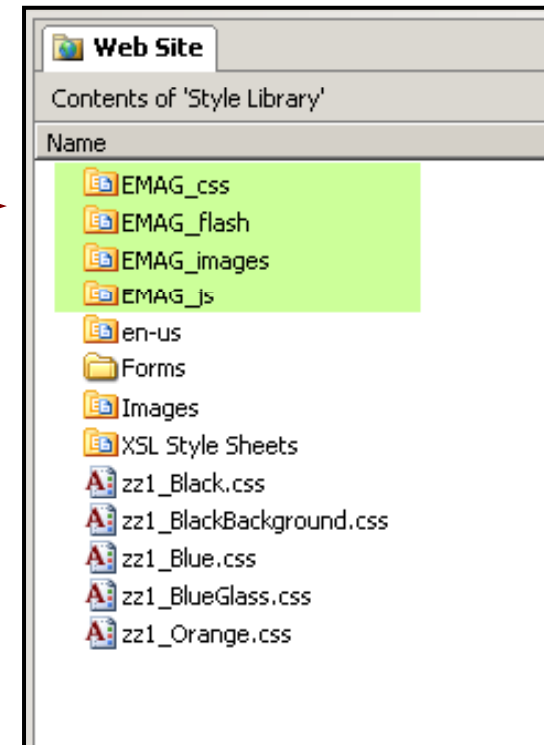
# Style Library

Drag and drop the appropriate folders from your local template files into the Style Library folder in SPD. 

The prefixed names of your folders will help differentiate them from the default MOSS folders.

**Note:**

When first added to SPD, your files will automatically be checked out to you. You will need to check them in.

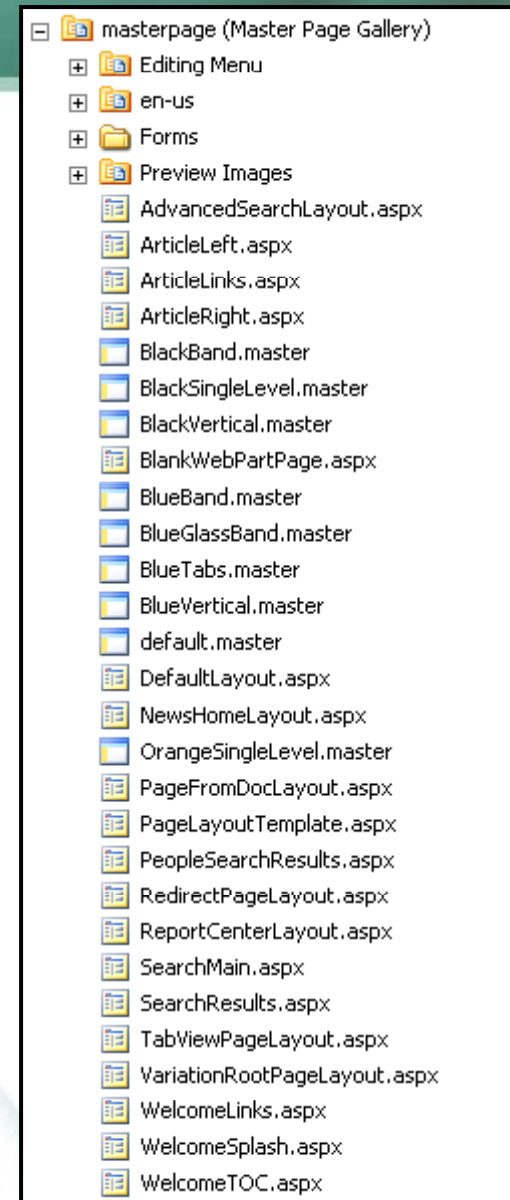


# Master Page Gallery

Next you will create a master page and page layouts. Navigate to the Master Page Gallery in SPD:  
***/\_catalogs/masterpage (Master Page Gallery)***

Master pages and page layouts both reside in this folder. The folder contains many default files and subfolders.

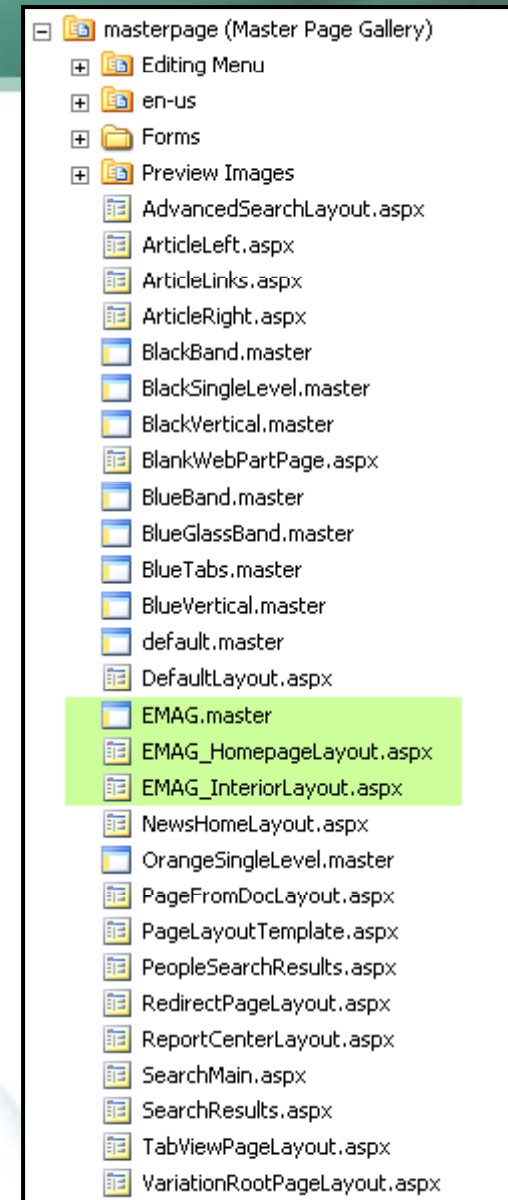
(You may also access this folder via the website, by going to *Site Actions > Modify All Site Settings > Galleries > Master Page and Page Layouts*)



# Master Page Gallery

When you create master pages (.master) and page layouts (.aspx), it is important to prefix your filenames so they may be differentiated from all the default files in the Master Page Gallery.

Use the same abbreviation or acronym that you used for your Style Library folders and CSS classes.



# *For More Information*

Please continue in the training series for more information about creating the Master Page and Page Layouts.



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